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Notice to Students: Although course syllabi at MSUCOM have a consistent format, vitally important details differ by course. For this reason, you must read the syllabus thoroughly at the onset of each course to know what the course will provide and what is expected of you.

Section 1 – Course Information

Course Description
Neuromusculoskeletal Systems medicine is a 10 credit course that offers the basic science of neuroanatomy, bone/joint anatomy and integration with clinical neurology, orthopedics, physiatry, rheumatology, and ophthalmology.

Course Goals
1. Understand the structure and function of the nervous system.
2. Understand the anatomical and functional basis for common neurologic disorders.
3. Understand the anatomical and functional basis for common orthopedic and rheumatologic disorders.
4. Understand the anatomical and functional basis for common ophthalmologic disorders.
5. Understand the basic concepts of rehabilitation medicine.
6. Understand the basic diagnosis and treatment of common neurologic, orthopedic, rheumatologic and ophthalmologic disorders.
7. Understand basic pathology in relation to the diagnosis of common neurologic, orthopedic, rheumatologic and ophthalmologic disorders.
8. Understand the pharmacologic and non-pharmacologic treatments available for common neurologic, orthopedic, rheumatologic and ophthalmologic disorders.

Please note that specific instructional objectives are provided within each lecture or other learning activity of this course.

Course Coordinator
Name: Jayne Ward, D.O. Name: Michael Flink, D.O. Name: Kathryn Lovell, Ph. D.
Phone: 517-353-8122 Phone: 517-353-8122 Phone: 517-353-7208
Email: jayne.ward@ht.msu.edu Email: michael.flink@ht.msu.edu Email: lovell@msu.edu
Address: A217 Clinical Center Address: B445 Clinical Ct Address: A502D E. Fee Hall

Name: Rebecca Pratt, Ph.D. Name: Carrie Nazaroff, Ph.D.
Phone: 517-432-0441 Phone: (586) 263-6743
Email: Prattebh@rad.msu.edu Email: tatascar@msu.edu
Address: A502C East Fee Hall Lab Exams 1 and 2
Lab Exams 3 and 4

Course Faculty
(517) 353-0713 353-8122 263-6174
andary@msu.edu aileenantonio@ht.msu.edu bielawskibret@gmail.com
EL EL MUC
Andrea Bozoki, M.D. (517) 353-8122
andrea.bozoki@ht.msu.edu
EL
Eric Eggenberger, D.O. (517) 353-8122
eric.eeggenberger@ht.msu.edu
EL
Michael Flink, D.O. No Phone
michael.flink@ht.msu.edu
B445 Clinical Center EL
John Goudreau, D.O., Ph.D. (517) 353-8211
john.goudreau@ht.msu.edu
EL
Long Huynh-Duc, D.O. (803) 479-7807
huynhduc@msu.edu
EL
Kathy Lovell, Ph.D. (517) 353-7208
lovell@msu.edu
A502D E. Fee Hall EL
Rebecca Pratt, Ph.D. (517) 432-0441
prattreb@rad.msu.edu
A502C E. Fee Hall EL
Melissa Rosenberg, M.D. (517) 353-3100
melissa.rosenberg@hc.msu.edu
EL
Michael Shingles, D.O. (517) 884-6100
michael.shingles@ht.msu.edu
EL
John Thornburg, Ph.D. (517) 353-8122
jayne.ward@ht.msu.edu
A-217 Clinical Center EL
Luke Wilcox, D.O. (517) 884-6100
wilcoxc7@msu.edu
EL
Howard Chang, M.D., Ph.D. (517) 884-2497
howard.chang@ht.msu.edu
EL
Lawrence Evans, D.O. (989) 463-3937
laserlarry21@hotmail.com
EL
Bernadette Gendernalik, D.O. (586) 263-6174
gendernalik@att.net
MUC
Peter Gulick, D.O. (517) 353-3211
gulick@msu.edu
EL
David Kaufman, D.O. (517) 353-8122
david.kauffman@ht.msu.edu
EL
James McQuiston, D.O. (586) 263-6731
mcquisto@msu.edu
MUC
Lawrence Prokop, D.O. (517) 882-8673
prokop@msu.edu
EL – Lab Exam 5
Stephen Schneider, Ph.D. (517) 884-5044
schneider@msu.edu
EL
John Throckmorton, DPM, FACFAS
Throckmo1@msu.edu
Jayne Ward, D.O. (517) 353-8122
jayne.ward@ht.msu.edu
A-217 Clinical Center EL
Sunita Yedavally, D.O. (517) 884-2272
sunitayedavally@aol.com
EL
Joseph DeWitt, D.O. (517) 884-4554
dewittj0@msu.edu
EL
William Falls, Ph.D. (517) 353-8799
falls@msu.edu
EL
Christopher Gislon, D.O. No Phone
chris.gislon@ht.msu.edu
EL
Diana Hristova, M.D. (313) 578-9612
diana.hristova@hc.msu.edu
DMC
David Kreulen, Ph.D. (517) 881-8184
dkreulen@msu.edu
EL
Douglas Postels, M.D. (517) 884-2495
douglas.postels@ht.msu.edu
EL
Kevin Robinson, D.O. (517) 353-0120
kevin.robinson@RAD.msu.edu
EL
Michael Rubin, D.O. (313) 891-3000
michaelrubin@comcast.net
DMC
Carrie Nazaroff, Ph.D. (586) 263-6743
tatacar@msu.edu
MUC
Arthur Weber, Ph.D. (517) 884-5041
weberar@msu.edu
EL
Deborah Young, PharmD, BCPS (586) 263-6757
deborah.young@hc.msu.edu
MUC
### Curriculum Assistants

<table>
<thead>
<tr>
<th>EL – Lead CA</th>
<th>DMC</th>
<th>MUC</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name:</strong> Cheryl Luick</td>
<td>Charity Troutt</td>
<td>Beata Rodriguez</td>
</tr>
<tr>
<td><strong>Phone:</strong> 517-884-3880</td>
<td>517-884-9629</td>
<td>586-263-6799</td>
</tr>
<tr>
<td><strong>Email:</strong> <a href="mailto:luick@msu.edu">luick@msu.edu</a></td>
<td><a href="mailto:charity.troutt@hc.msu.edu">charity.troutt@hc.msu.edu</a></td>
<td><a href="mailto:beata.rodriguez@hc.msu.edu">beata.rodriguez@hc.msu.edu</a></td>
</tr>
</tbody>
</table>

### Lines of Communication

- **For administrative aspects of the Course:** contact the course coordinator associated with that section/week:
  - Weeks 1-3, Dr. Kathryn Lovell [lovell@msu.edu](mailto:lovell@msu.edu)
  - Weeks 4-8, Dr. Michael Flink [Jayne.Ward@ht.msu.edu](mailto:Jayne.Ward@ht.msu.edu)

- **For content questions relating to a specific lecture or topic:** contact the faculty presenter for that specific portion of the course or your SE MI on-site instructor. To ask questions of the course faculty, send an e-mail to the faculty member with a copy to Cheryl Luick, [luick@msu.edu](mailto:luick@msu.edu). The reply from the faculty member will be posted to the discussion board on D2L.

- **For absences/missed exams** (see excused absence information below)

### Office Hours

Questions concerning the course may be discussed individually by making an appointment with the Course Coordinator, Jayne Ward, D.O., Assoc. Prof. Dept. of Neurology & Ophthalmology, by phone 517-353-8122 or via e-mail [Jayne.Ward@ht.msu.edu](mailto:Jayne.Ward@ht.msu.edu).

### Course Web Site

The URL for the Course web site is [https://d2l.msu.edu/](https://d2l.msu.edu/)

The course D2L site has these PERTINENT sections:

- **News** – Course-related communication to the class will be made here. You should check for announcements on a daily basis.
- **Course Information** – Contains the course syllabus with information about the instructional teams, textbooks, exam dates, grading system, rules and regulations, etc.
- **Content** – Lecture recordings, tutorials (TT), self-study modules (SSM), and other course-related materials.
- **Communicate** – Contains the course-related email system and the Discussion Forums.
- **Discussion Boards** – Lists of “submitted” questions. It is highly recommended that you check the discussion forum prior to sending a question to faculty as it is very likely that you are not the only student with questions – your question and others may already be available for your review – saving you time.
## Textbooks and Reference Materials

<table>
<thead>
<tr>
<th>Required</th>
<th>Recommended</th>
<th>Optional</th>
</tr>
</thead>
</table>

Revised 9-30-14 v2
Laboratory Attendance and Guidelines for Labs 1-4 in the Gross Anatomy Lab (GAL)

Attendance at all faculty scheduled lab sessions is highly recommended. During faculty scheduled lab periods, only students in the assigned group are permitted in the lab. Faculty will be available during all laboratory times when students are assigned. Please see D2L for your group assignments and assigned times. Open lab times are provided for additional group-study. During some of the open lab times, faculty will be present to help. Bluecoat lab assistants may also be present for some of the open lab periods. Please consult your local OST 571 Bluecoat schedule for more information. Lab sessions will be categorized in the syllabus calendar by the following terminology:

- Faculty scheduled lab – only students in assigned groups are allowed in the GAL; faculty will be present
- Faculty open lab – GAL available for self-study, with faculty present to answer questions
- Open lab – GAL available for self-study; faculty will not be present; bluecoat LAs may or may not be present; see local Bluecoat schedules for more details.

All rules, regulations and restrictions related to activities in the GAL for the Gross Anatomy course (ANTR 510) apply for OST571. For each lab in OST571, see additional information in the OST571 Lab Manual in your course pack. All donor care is regarded as acts of professionalism and expected to be a high priority in this course as it was in Semester 1.

Rheumatology Patient Partner Experience (Lab 5)

Attendance is MANDATORY. If you MUST miss a laboratory, please contact Dr. Falls, Dr. Hortos, or Dr. Willyerd (depending on your campus location) in advance to receive an excused absence. For each excused absence, students will be required to complete a make-up experience or assignment at the discretion of the course coordinator.

You will be interacting with a patient living and functioning with rheumatoid arthritis. Again, this is an INTERACTIVE experience and you will be expected to come prepared with 2-3 questions to ask the patient. Some patients will just tell their story and allow you to ask questions later, where as other patients will actually take turns going around the room expecting you to ask questions, it really depends on the person to whom your group is assigned.

You will be required to sign in for your individual time for attendance and that you participated. (Cheryl Luick – E.L.) (Beata Rodriguez – MUC) (Katelyn Johnston – DMC) will collect the sign in sheets and verify attendance.

You will be expected to dress similar to your Clinical Skills practical examinations. Professional attire is required for both men and women with your white coat and name tag.
i>Clicker Use in Course

iClickers will be used in this class. Please register your unit before class meets on January 5th.

You are expected to bring your iClicker to class regularly so that you will always be prepared when you need to use your unit. Class will proceed as planned, even if you have forgotten to bring your iClicker with you.

1. The iClicker will be used to provide practice with concepts and principles, to stimulate discussion and/or to give mini-quizzes. Questions may be posed at any time during the class hour. No makeup experiences will be provided should you forget your iClicker.

2. If the iClicker is used to take attendance, you will be expected to arrive in class on time and to stay for the duration of the assigned activity.

As a matter of professionalism, please note that under no circumstances should you loan your iClicker to another student. Nor should you ever be in the possession of an iClicker other than your own. Answering questions or checking in for attendance on behalf of another student by using their iClicker is considered to be an act of dishonesty and may result in dismissal from the college.

For additional information on iClickers please see “Policies”.

Course-based Academic Support
The value you derive from this course (and those that follow it) will depend on many factors, but most importantly the amount of time and effort you put into it. In undergraduate courses, students often concentrate on just getting through the next exam or individual courses. But medical education is different because it is cumulative. Study for understanding, not just short term memorization. This will allow you to understand concepts and carry them forward with you to the next step in your medical education.

You are strongly urged to:

- Consult the course D2L web site frequently to see announcements and to access various study aides (e.g., follow-up to in-lab problem sets, practice exam questions, and answers to frequently asked questions).
- Complete the preparatory work assigned for each lab and lecture session; this includes working through the online modules, problem sets or any other advance study activities.
- Attend every lecture and lab session. Plan to stay to the end of each lab session, in order to take full advantage of the opportunities to work collaboratively with your class mates, to interact with faculty, and to participate in the question reviews at the conclusion of lab.
- Actively annotate your Course Pack as you prepare for each class session, as each class session progresses, and also during your follow-up study.
- Complete the follow-up (supplemental) reading and self-study exercises as directed in the Course Pack and on the D2L web site.
- Each member of the teaching team has a well-deserved reputation for being approachable and for helping students achieve success. Avail yourself of the opportunities for help provided by the course faculty -- in person, via e-mail, and at scheduled help sessions or call them to schedule an appointment time.
The time immediately before or after a course lecture is often too hectic to provide a good opportunity to get help from course instructors. By contrast, lab sessions (especially at the end when some of the students have already departed) or scheduled office appointments provide an excellent time to ask questions of course faculty.

Keep in mind that you can contact course faculty by e-mail with your content questions. Note: Whenever you pose a question by e-mail, include what you THINK the answer is. This makes it much easier for the instructor to either confirm your understanding or to see where you are going off-track.

Face-to-face contact with faculty at lecture sessions -- In addition to the faculty person giving a lecture, one or more of the course faculty regularly sit in on course lecture sessions at each site. This provides you with an opportunity to pose a quick question or to request a personal meeting with your local campus faculty. E-mail is also a good way to set up a personal meeting with a particular faculty member.

Study groups - Many students find it beneficial to study with one or more partners, and we strongly encourage this activity. Studying together can be efficient (what one student doesn't understand, another one will), stimulating (personal interaction can help keep you focused and alert), and motivating (commitment to a partner supplements self-discipline). We encourage you to study with suitable partners. We caution you, however, to avoid study groups that turn into "gab fests" or where one or two students do all the talking. Remember, you may THINK you understand a concept when you hear someone else explain it, but you'll KNOW you understand the concept only when YOU can explain it to someone else. So, make sure you get to talk in your study group!

Caution: Scribe note services are not sanctioned by MSUCOM and are not endorsed by the course faculty. Course faculty assume no responsibility whatsoever for errors in the "scribe notes". It is unwise to expect the "scribes" to substitute for your own attendance in lecture or lab, your own note taking, or your own studying.

Additional academic support resources can be accessed at:

In summary, the course faculty is here to facilitate your learning. The large number of students in this course (about 300) necessitates a degree of formality. Also, since your schedules are very full, we must adhere rigidly to the lecture, small group and lab times assigned to this course. However, within these constraints, the needs of individual students will be accommodated whenever possible. Please feel free to contact the Course Coordinator with any personal issues you may have involving this course.

Course Schedule

Please see the D2L website for the latest Event Schedule, or check your Google Calendar.

Friday, Case Based Learning Sessions
These sessions are mandatory and are aimed at assisting the student in critical thinking, localization, and differential diagnosis association. There will be I-clicker questions during case based learning. Failure to participate in these questions will result in a “0” on the quiz.

You will be in working in your small groups of 3. Before the quiz you will be asked to sit with one seat in between each student. NO MAKE-UP QUIZ will be offered. The lowest quiz score will be dropped.
**Pharmacology Case Day Sessions**

These sessions are mandatory and there will not be an opportunity for make-up. You will gain 2 points each day for the i>clicker question, if it is correct. I>clicker questions will be also be used for attendance.

Case Day 1

Thornburg lectures “Opioid Analgesics” and “Opioid Antagonists” should be reviewed prior to class, for the i>clicker questions and for the case discussion.

Case Day 2

Thornburg lectures “NSAID’s” and “DMARD’s” should be reviewed prior to class, for the i>clicker questions and for the case discussion.

**Exams/Assessments**

There will be a total of 5 written exams, 4 lab practical exams and weekly quizzes given in Neuromusculoskeletal System this year. Your accumulated score on these exams, quizzes, and labs will determine your grade in the course. The schedule is as follows:

<table>
<thead>
<tr>
<th>Quiz 1</th>
<th>Fri., 01/09/15</th>
<th>10 pts</th>
<th>Lecture Content in Week 1, (Mon. – Wed.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit Exam #1</td>
<td>Mon., 01/12/15</td>
<td>40 pts</td>
<td>Lectures 01/05/15 through 01/08/15</td>
</tr>
<tr>
<td>Lab Exam #1</td>
<td>Mon., 01/12/15</td>
<td>30 pts</td>
<td>Overview &amp; Spinal Cord</td>
</tr>
<tr>
<td>Quiz 2</td>
<td>Fri., 01/16/15</td>
<td>10 pts</td>
<td>Lecture Content in Week 2, (Mon. – Wed.)</td>
</tr>
<tr>
<td>Quiz 3</td>
<td>Fri., 01/23/15</td>
<td>10 pts</td>
<td>Lecture Content in Week 3, (Mon. – Wed.)</td>
</tr>
<tr>
<td>Lab Exam #2</td>
<td>Mon., 01/26/15</td>
<td>30 pts</td>
<td>Brainstem &amp; Cerebrum</td>
</tr>
<tr>
<td>Unit Exam #2</td>
<td>Mon., 01/26/15</td>
<td>60 pts</td>
<td>Lectures Content in Week 1/12/15 – 1/22/15</td>
</tr>
<tr>
<td>Quiz 4</td>
<td>Fri., 01/30/15</td>
<td>10 pts</td>
<td>Lecture Content in Week 4, (Mon. – Wed.)</td>
</tr>
<tr>
<td>Quiz 5</td>
<td>Fri., 02/06/15</td>
<td>10 pts</td>
<td>Lecture Content in Week 5, (Mon. – Wed.)</td>
</tr>
<tr>
<td>Unit Exam #3</td>
<td>Mon., 02/09/15</td>
<td>75 pts</td>
<td>Lectures 01/27/15 through 02/05/15</td>
</tr>
<tr>
<td>Pharm Case Studies</td>
<td>Mon/Tues 2/19-2/25</td>
<td>4 pts</td>
<td>i&gt;clicker questions</td>
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### Course Grades

- **P-Pass**—means that credit is granted and that the student achieved a level of performance judged to be satisfactory by the instructor. To obtain a “P” grade for this course, a student must obtain 75% or better. A total of 350.25 points to pass this course.

- **N-No Grade**—means that no credit is granted and that the student did not achieve a level of performance judged to be satisfactory by the instructor. A student who accumulates less than 75% will receive an “N” grade.

Remediation - all of the courses in the MSUCOM curriculum are required, any student receiving an “N” grade must remediate the course. Students receiving an “N” grade in OST 571: The remediation format and dates are at the discretion of the course coordinators. Please refer to the remediation policy information provided in Section 2 of this syllabus for information on College requirements and eligibility determination.

Remediation - all of the courses in the MSUCOM curriculum are required, any student receiving an “N” grade must remediate the course. Students receiving an “N” grade in OST 571: The remediation format and dates are at the discretion of the course coordinators. Please refer to the remediation policy information provided in Section 2 of this syllabus for information on College requirements and eligibility determination.
Student Evaluation of the Course
We want your feedback on how to make this course better for yourself and also for the students who come after you.

- Informal Feedback: Should be sent to Cheryl Luick at luick@msu.edu. Those comments will be compiled and given to the appropriate person.

- Formal Evaluation: We ask every student in the class to complete a formal on-line Course and Faculty evaluation upon conclusion of the course. Student evaluations are highly recommended for OST 571. Student feedback provides Course Coordinators with valuable information regarding their performance, the performance of their colleagues, and the quality of the course. The information gained from these evaluations is used to continuously improve future offerings of this course. Students can access the evaluation system at: http://kobiljak.msu.edu/Evaluation/UnitI_II.html and it will be available beginning 8:00 a.m. on Monday, February 23, 2015 and closing on Tuesday, March 3, 2015 at Midnight. Your assistance in this important process is greatly appreciated.

Section 2 – Policies

Academic Honesty and Professionalism
http://com.msu.edu/Students/Professional_Development/Statement_on_Professionalism.htm

Each individual student is responsible for their behavior and is expected to maintain standards of academic honesty and professionalism. If any instance of academic dishonesty (cheating, plagiarism, etc.) is discovered by an instructor, it is his or her responsibility to take appropriate action. Such action may include giving a failing grade to the student in the course and/or referring the student for judicial review and possible disciplinary action, which may include disciplinary suspension or dismissal from the College.
Attendance/Excused Absence
In accordance with the MSU All-University Policy on Attendance, MSUCOM does not have a regulation requiring class attendance. However, the College understands and supports the need and the right of the faculty to expect student attendance and participation in many curricular components with consequences if the student is not attending. In the spirit of professional behavior, MSUCOM students are expected to attend required class sessions (e.g., lectures, laboratories) and take all examinations during their originally scheduled times. If this is not possible, the student must obtain an excused absence. To obtain an excused absence, you need to make the following contact, as appropriate, prior to the scheduled administration of the examination(s).

✓ Personal Emergencies:
  (e.g., death in family, serious illness (acute), hospitalization, automobile difficulties).
  EL - Dr. Falls, Associate Dean for Student Services  (517) 353-8799
  DMC - Dr. Willyerd, Associate Dean  (313) 578-9600
  MUC - Dr. Hortos, Associate Dean  (586) 263-6731

✓ Where there is advance notice of absence:
  To obtain an excused absence, you need to make one of the following contacts as appropriate:
  EL - Dr. Falls, Associate Dean for Student Services  (517) 353-8799
  DMC - Dr. Willyerd, Associate Dean  (313) 578-9600
  MUC - Dr. Hortos, Associate Dean  (586) 263-6731

For advance notice absences, a student must submit his/her excused absence request at least one week in advance of the scheduled mandatory class session(s) or examination(s). Wedding, family celebrations, vacations, conferences, etc are not considered acceptable excuses. If an examination or other required experience is missed due to medical reasons, an attending physician’s written confirmation will be required in order for the absence to be excused.

i>Clicker Policy
http://www.com.msu.edu/Students/Policies_and_Programs/iCLICKER_Policy.htm

You are expected to have your i>Clicker registered prior to the beginning of this class. You are responsible for bringing your i>Clicker to every class with you. Class will proceed as planned, even if you have forgotten to bring your i>Clicker with you. Paper completion of i>Clicker activities will not be accepted as a substitute for the i>Clicker response. Please make sure that your i>Clicker is always in working order.

As a matter of professionalism, please note that under no circumstances should you loan your i>Clicker to another student. Nor should you ever be in the possession of an i>Clicker other than your own. Answering questions or checking in for attendance on behalf of another student by using his or her i>Clicker is considered to be an act of dishonesty and may result in dismissal from the college.
Remediation Policy
http://www.com.msu.edu/Students/Registrar/Policies.htm

Remediation of an “N” grade will be governed by the MSUCOM Policy for Retention, Promotion and Graduation (relevant content found under Remediation section), (http://www.com.msu.edu/Students/Policies_and_Programs/Remediation_Policy.htm) and by the remediation section of each course syllabus.

It is the responsibility of each student in the Michigan State University College of Osteopathic Medicine to verify his/her eligibility, with the Office of Student Services, prior to the administration of the remediation examination/experience.

Students deemed eligible for remediation by the registrar will be informed by the Course Coordinators. Information on remediation format, date and time will be provided then.

Requests for Special Accommodations
Michigan State University is committed to providing equal opportunity for participation in all programs, services and activities. Requests for accommodations by persons with disabilities may be made by contacting the Resource Center for Persons with Disabilities at 517-884-RCPD or on the web at www.rcpd.msu.edu. Once your eligibility for an accommodation has been determined, you may be issued a Verified Individualized Services and Accommodation (VISA) form. Please present the VISA to Cheryl Luick, luick@msu.edu A-331 East Fee Hall at the start of the term and/or two weeks prior to the accommodation date (test, project, labs, etc.). Requests received after this date will be honored whenever possible.

It is the responsibility of the Student with Accommodations to contact the Course Coordinator and the Curriculum Assistant in your location, two weeks prior to the start of the term, or two weeks prior to the schedule assessment event. Requests received after this date will be honored whenever possible.

It is the responsibility of the student to submit or have submitted an updated version of their accommodations to Cheryl Luick each semester that a student plans to use their accommodations.